



MATHEMATICAL INSTITUTE
ANDREW WILES BUILDING

Job Description and Selection Criteria

Post	Associate Professorship (or Professorship) of Mathematical Finance
Department	Mathematical Institute
Division	Mathematical, Physical and Life Sciences
Colleges	Reuben College
Contract type	Permanent upon completion of a successful review. The review is conducted during the first 5 years.
Salary	University salary from £55,755 per annum, plus additional benefits including (currently) a College allowance of £3000 per annum. An allowance of £3155 per annum would be payable upon award of Full Professor title with eligibility for consideration in subsequent exercises for professorial merit pay. These awards do not result in any change to the duties of the post-holder
Recruitment contacts	recruitment@maths.ox.ac.uk
Vacancy number	176258

Overview of the post

Applications are invited for an Associate Professor (or Professor) in Mathematical and Computational Finance, to be held in the Mathematical Institute, as the University's Department of Mathematics is known, with effect from 1 September 2025 or as soon as possible thereafter. The successful candidate will also be appointed to a Fellowship by Special Election at Reuben College, and will be a member of the Governing Body of the College.

The appointment will be in the areas of Mathematical & Computational Finance, in particular data science and machine learning applied to quantitative finance, and the postholder will lead an independent programme of research, as well contributing to the teaching and administration of the Mathematical Institute.



The successful candidates must have a doctorate in mathematics or a closely related subject and a record of outstanding research in Mathematical and Computational Finance (with a preference for areas relating to Machine Learning or data science). The appointees will hold a primary affiliation with the Mathematical and Computational Finance Research Group led by Professor Rama Cont and the Oxford-Man Institute of Quantitative Finance (OMI) led by Professor Álvaro Cartea.

Appointees will have the ability to teach effectively over a wide range of topics in the undergraduate mathematics syllabus at Oxford, in both tutorials and lectures.

In addition, to assist the department in its strategic goal of improving the diversity of its undergraduate and postgraduate students and faculty, in particular the gender balance, the successful candidate is expected to engage with outreach and/or mentoring activities aimed at increasing diversity in mathematics. The department is proud to have held an Athena SWAN Silver Award since 2016, and the department's current activities in this regard may be discussed with Professor Ian Hewitt (Associate Head of Department (People)).

As part of the department's commitment to openness, inclusivity and transparency, we strongly encourage applications from all who consider they meet the requirements of the post, and particularly from women and minority ethnic candidates, who are under-represented in academic posts at Oxford. More information about our commitments to good practice and equality of opportunities is presented below.

If you would like to discuss this post and find out more about joining the academic community at Oxford, please contact Prof. Álvaro Cartea (Alvaro.Cartea@maths.ox.ac.uk) or Prof. Rama Cont (Rama.Cont@maths.ox.ac.uk). Queries regarding the College association can be sent to Dr Ani Calinescu, Theme Lead for AI & Machine Learning at the College (ani.calinescu@reuben.ox.ac.uk). Informal enquiries regarding the application process should be directed to the Recruitment Administrator at recruitment@maths.ox.ac.uk. All enquiries will be treated in strict confidence and will not form part of the selection decision.

This is a joint appointment with Reuben College, where the appointee will be elected to a co-terminous Fellowship at Reuben College, with the duties split as described below. As such, the postholder will participate in the governance, intellectual life and interdisciplinary activities of this graduate College, the most recently founded at Oxford, and particularly, but not exclusively, with students and Fellows within its 'AI & Machine Learning' theme. In both Department and College the postholder will also support the wider aims of each institution, including contribution to relevant mental wellbeing goals, and the building of an equal, diverse and inclusive culture.

This level of appointment is the standard faculty position in the Mathematical Institute; it is held by a large majority of the permanent staff, many of whom bear the title of full professor. The University salary scale has a minimum point of £55,755 per annum. In addition, the Colleges offers allowances as detailed below.

The role of Associate Professor at Oxford

Associate Professor is the main academic career grade at Oxford. Associate Professors have responsibility for developing the careers of people in their group, department, and the wider environment by leading a successful programme of research, being an enthusiastic and engaging teacher and by promoting equality, diversity, and inclusion across all facets of the Collegiate

University. Associate Professors are appointed jointly by a University department/faculty and an Oxford college, and you will have a contract with both.

Associate Professors are full members of University departments/faculties and college governing bodies playing a role in the democratic governance of the University and their college. You will join a lively, intellectually stimulating and multi-disciplinary community which performs to the highest international levels in research and teaching, with extraordinary levels of innovation, creativity and entrepreneurship.

There is considerable flexibility in the organisation of duties, with three 8-week undergraduate teaching terms and generous sabbatical leave to balance teaching and research (please see the Benefits, Terms and Conditions section for further details of sabbatical leave).

We would expect the post-holder to spend, on average, approximately 10-30% of their time on teaching, 50-70% on research and 10-20% on administrative and pastoral responsibilities, noting that the relative fraction may vary within these ranges during their time in Oxford.

Oxford offers many opportunities for professional development in research and teaching. Associate Professors may apply for the title of full Professor in annual exercises. If the title is conferred, you will also have access to professorial merit pay opportunities. In exceptional cases, the title of full Professor may be awarded on appointment.

Appointments are confirmed as permanent on successful completion of a review during the first five years. The vast majority of Associate Professors successfully complete this initial review.

Duties of the post

For the **University** the post-holders will be expected:

Research

- to engage in original research in the field of Mathematical and Computational Finance, in particular data science and/or machine learning applied to quantitative finance;
- to secure research funding and engage in the management of research projects;
- to disseminate their research through publication in scholarly journals, participation in international conferences and seminars, and through other media;
- to build collaborations across the global research community;
- to engage in knowledge transfer activities.

Teaching

- to carry out teaching at undergraduate and postgraduate level including lectures, classes, and project supervision, under the direction of the Head of Department;
- to supervise postgraduate research students;
- To undertake additional duties which are broadly equivalent to the teaching stint of six hours per week during full term undertaken by those Associate Professors who are Tutorial Fellows of colleges. These duties which may, for example, be undergraduate or graduate teaching, will be under the direction of the Head of Department, who may in some cases assign some or all of them to one or more colleges.

Examining

- to take part in University examining as and when requested to do so.

Administration

- to participate in the administration of the department as and when requested by the Head of Department.

For the **College**

As a Fellow of Reuben College the postholder will have a role to play in the governance of the College as a member of its Governing Body and subsidiary committees, and in the support of its graduate students and diverse interdisciplinary activities, as outlined below.

- To act as adviser to a number of Reuben College graduate students.
- To organize and lead occasional College seminars, workshops and lectures, as appropriate.
- To be involved in the recruitment and mentoring of the College's Research Fellows (post-docs).
- To regularly attend academic and social events organised by the College or other Fellows.
- To be an active and engaged member of its Governing Body, expected to attend the majority of scheduled meetings.
- To play a full role in the life and administration of the College. This will involve, from time to time:
 - holding office within the College;
 - sitting on, or chairing, College Committees;
 - taking part in public engagement projects and events, development, access and outreach work, and/or other activities which help to sustain a thriving college community.

Selection criteria

Your application will be judged only against the criteria which are set out below. You should ensure that your application shows clearly how your skills and experience meet these criteria. The University demonstrates its support for [DORA](#) (San Francisco Declaration on Research Assessment) to which the University became a signatory in 2018.

The Selection Panel involved for this process (as appropriate to the post in question) will include

- Professor James Sparks (Chair and Head of Department, Mathematical Institute)
- Professor Rama Cont
- Professor Alvaro Cartea
- Professor Sam Cohen
- Professor Kostas Margellos (Reuben College)
- Professor Anisoara Calinescu (Reuben College)
- Dr Anthony Ledford (Oxford-Man)

The University is committed to fairness, consistency and transparency in selection decisions. Members of selection committees will be aware of the principles of equality of opportunity, fair selection and the risks of bias. There will be both female and male committee members.

If, for any reason, you have taken a career break, suffered with a long-term illness or debilitating condition (e.g. long-COVID), or have had an atypical career and wish to disclose this in your application, the selection committee will take this into account, recognising that the quantity of your research may be reduced as a result.

Selection criteria

The successful candidate will demonstrate the following:

Essential

- (a) A doctorate in mathematical sciences or a closely related subject;
- (b) The ability and/or potential to carry out high quality independent research at an international level in the areas of mathematical and computational finance, data science and/or machine learning in quantitative finance. The University of Oxford is a proud signatory to the San Francisco Declaration on Research Assessment (DORA), which means all hiring, tenure and promotion decisions will evaluate applicants on the quality of their work, not the impact factor of the journal where it is published;
- (c) The ability and/or potential to attract research funding, with evidence of an excellent track record in obtaining research fellowships and grants (commensurate with career stage);
- (d) The ability to communicate and disseminate research, as evidenced, for example, by invitation to and participation in conferences, seminars and research workshops;
- (e) A demonstrated ability to teach effectively, in particular:
 - in undergraduate and postgraduate lectures, not exclusively in the area of their research expertise;
 - in problem classes or small groups on a broad range of topics in the undergraduate mathematics syllabus;
- (f) The ability to supervise postgraduate students;
- (g) The interpersonal skills necessary for small group tutorial teaching and the pastoral care of students;
- (h) A commitment to improving diversity in mathematics;
- (i) The ability and willingness to undertake a full range of administrative duties both within the department and the College;
- (j) Evidence of, or potential for good citizenship and a willingness to undertake administrative duties (within reason) to support the smooth running of the Department and the College. Proven communication and interpersonal skills enabling the formation of good working relationships with colleagues, students and collaborators;
- (k) Commitment to promoting a culture of equality, diversity and inclusion in the workplace, including the undertaking of appropriate training as and when asked to do so;
- (l) Evidence of a commitment to equality, diversity and inclusion in research, teaching and/or the broader community.

Desirable

- (a) Experience of supporting the personal and/or career development of under-represented groups within mathematics (for example through outreach activity, mentoring or acting as a role model).

How to apply

To apply, visit https://my.corehr.com/pls/uoxrecruit/erq_jobspec_details_form.jobspec?p_id=176258 (*update the vacancy ID*), then click on the **Apply Now** button on the 'Job Details' page and follow the on-screen instructions to register as a new user or log-in if you have applied previously. Please refer to the "Terms of Use" in the left-hand menu bar for information about privacy and data protection. Please provide details of three referees and indicate whether the University may contact them now.

You will also be asked to upload a full CV and a list of 3 key papers with a paragraph on each stating key findings, a statement of research interests, a statement of teaching experience and a supporting statement. The supporting statement should explain how you meet the selection criteria, set out above using examples of your skills and experience. This may include experience gained in education or employment.

Please also give details of the names and contact details (postal and e-mail addresses and telephone number) of **three** referees (not more than two of whom should be from the same university/institution).

Reference letters form an important part of your application and it is your responsibility to ask all three of your referees to send their reference to recruitment@maths.ox.ac.uk by the closing date. The University will also assume that it is free to approach your referees at any stage unless your application specifies otherwise, but the onus is on you to have the letters sent.

Exceptionally, if you would prefer a referee or referees to be approached only with your specific permission or if you would prefer them to be approached only if you are being called for interview on the final short list, then you must state this in your application, alongside the details of the relevant referee(s). You must provide the names and full contact details of three referees even if you do not wish them to be contacted yet.

The University and colleges welcome applications from candidates who have a disability or long-term health condition and is committed to providing long term support. The University's disability advisor can provide support to applicants with a disability, please see <https://edu.admin.ox.ac.uk/disability-support> for details. Please let us know if you need any adjustments to the recruitment process, including the provision of these documents in large print, audio or other formats. If we invite you for interviews, we will ask whether you require any particular arrangements at the interview. The University Access Guide gives details of physical access to University buildings <https://www.accessguide.ox.ac.uk/>.

Teaching commitments are mainly concentrated into Oxford's three 8-week undergraduate teaching terms, making it easier to balance teaching and research. There is considerable flexibility in the organisation of duties, and generous sabbatical leave.

Please upload all documents **as PDF files** with your name and the document type in the filename, for example Smith_CV.pdf. You should upload

1. Your full CV
2. A list of 3 key papers with a paragraph on each stating key findings
3. A statement of research interests
4. Statement of Teaching experience
5. A (no more than) 2-page summary describing how the candidate fits the criteria.

All applications must be received by **12.00 noon on 10 February 2025**. Shortlisted candidates will be invited to a two-day selection process, which will take place in March 2025. Interviews are anticipated to take place in-person at the Mathematical Institute in central Oxford.

Should you experience any difficulties using the online application system, please email recruitment.support@admin.ox.ac.uk. Further help and support is available from <https://hrsystems.admin.ox.ac.uk/recruitment-support>. To return to the online application at any stage, please log back in and click the “My applications” button on the left-hand side of the page.

Please note that you will be notified of the progress of your application by automatic emails from our e-recruitment system. **Please check your spam/junk mail** regularly to ensure that you receive all emails.

Queries about the post should be addressed to the Recruitment Administrator at recruitment@maths.ox.ac.uk or telephone: +44 (0) 1865 273518.

Candidates who will need visas to travel to the UK if they are invited for interview should make contingency arrangements immediately. If the interview date is likely to cause severe problems, please raise this matter immediately; you need not wait until your application is ready for submission.

All applications will be acknowledged after receipt and will be considered by the selection committee as soon as possible after the closing date. All shortlisted candidates will be interviewed and will be asked to give a short presentation to the committee as part of the interview. The shortlisted candidates will also undertake a teaching presentation to current mathematics students.

The Mathematical Institute

The Mathematical Institute, as Oxford’s Department of Mathematics is known, is one of the leading mathematics departments in the world. Our mathematical research, impact and environment have twice been ranked first in the UK, in the 2021 and 2014 Research Excellence Framework exercises, a government review of research in all UK universities. The Mathematical Institute is the focus of research into both fundamental mathematics and its applications, and our inclusive nature and overall size are key factors in the provision of an outstanding research environment for our members. The large number of faculty, postdocs and students in the Mathematical Institute, all supported by excellent facilities, allows us to maintain a critical mass in research groups encompassing a wide spectrum of mathematics, while our integrated nature fosters collaboration between fields. We also host a large number of academic visitors. Our web pages (www.maths.ox.ac.uk) provide comprehensive information about all of our activities.

The research activities of the Institute as a whole can be gauged from the web pages of the research groups and centres within the Institute (www.maths.ox.ac.uk/research). The range of our research interests is well reflected by the profile of our faculty as listed at www.maths.ox.ac.uk/people. Many members of the Institute have received prestigious prizes and other special recognition for their work; some recent examples can be found at www.maths.ox.ac.uk/news.

The Mathematical Institute moved into the purpose-built Andrew Wiles Building in the University's Radcliffe Observatory Quarter in September 2013. As well as providing offices for all staff and graduate students, it houses a range of other facilities available to members of the department, including the Whitehead Library, a large range of meeting rooms, teaching spaces, lecture rooms, and social spaces, and a small laboratory for carrying out table-top experiments. For more information, see www.maths.ox.ac.uk/about-us.

Teaching is central to the life of the Mathematical Institute and we have around 900 undergraduates on course, some on joint courses with other departments. We teach around 250 students each year across five taught master's degree courses, and have over 250 doctoral students in residence at any one time. Our doctoral programme always attracts the best research students from across the world, and we have a broad mentoring and training programme.

The Mathematical Institute strives to ensure that all staff and students are given the opportunities and support they need to achieve their potential. We are committed to equality of opportunities and to advancing women's careers. We support staff returning from long-term absence with teaching relief, offer flexible working arrangements, and the department sponsors University nursery places to support the priority allocation of childcare to our staff. Further information about family support can be found below under University Benefits, Terms and Conditions. Our [Equality, Diversity & Inclusion Committee](#)¹ contributes to many aspects of our work.

As part of the department's commitment to openness, inclusivity and transparency, we strongly encourage applications from all who consider they meet the requirements of the post, and particularly from women and ethnic minorities.

We have a number of family-friendly policies, such as the right to apply for flexible working, hybrid working, and support for staff returning from periods of extended absence. We are committed to ensuring an inclusive interview process and will reimburse up to £250 towards any additional care costs (for a dependent child or adult) incurred as a result of attending an interview for this position, which may not be applicable if the interviews are held remotely.

For more information on the Mathematical Institute, please visit: www.maths.ox.ac.uk

The Mathematical Institute holds a silver Athena Swan award to recognise advancement of gender equality: representation, progression and success for all.

Mathematical and Computational Finance

The Oxford [Mathematical and Computational Finance Group](#) is one of the world's leading research groups in the area of mathematical modelling in finance and offers a thriving research environment, with experts covering multiple areas of quantitative finance. Our group maintains close links with the [Machine Learning and Data Science](#), [Stochastic Analysis](#) and [Numerical Analysis](#) groups as well as the [Institute for New Economic Thinking](#) (INET), the [Oxford-Man Institute of Quantitative Finance](#) and the [Oxford Probability Group](#), enabling cross-fertilisation of ideas and techniques.

The group runs the MSc in Mathematical and Computational Finance and is a partner in the [Centre for Doctoral Training in Mathematics of Random Systems](#).

Further details can be found at www.maths.ox.ac.uk/groups/data-science

¹ The Mathematical Institute was a founding supporter of the London Mathematical Society's Good Practice Scheme (www.lms.ac.uk/women/good-practice-scheme). We have held an Athena SWAN Silver Award since 2016.

Mathematical, Physical, and Life Sciences Division

The Mathematical, Physical, and Life Sciences (MPLS) Division is one of the four academic divisions of the University. Oxford is widely recognised as one of the world's leading science universities and the MPLS Division is home to our non-medical sciences, with 9 academic departments that span the full spectrum of the mathematical, computational, physical, engineering and life sciences, and undertake both fundamental research and cutting-edge applied work. Our research tackles major societal and technological challenges – whether developing new energy solutions or improved cancer treatments, understanding climate change processes, or helping to preserve biodiversity, and is increasingly focused on key interdisciplinary issues. We collaborate closely with colleagues in Oxford across the medical sciences, social sciences and humanities, and with other universities, research organisations and industrial partners across the globe in pursuit of innovative research geared to address critical and fundamental scientific questions.

The disciplines within the MPLS Division regularly appear at the highest levels in rankings, including the Times Higher Education and QS world rankings. Nationally, the quality of the Division's research outputs and environment, and the resulting impact, was recognised through strong performances in the UK Research Excellence Framework in both 2014 and 2021.

MPLS is proud to be the home of some of the most creative and innovative scientific thinkers and leaders. Our researchers have been awarded some of the most significant scientific honours and we have a strong tradition of attracting and nurturing the very best early career researchers who regularly secure prestigious fellowships and faculty positions. MPLS is at the forefront of promoting equality, diversity and inclusion within the Collegiate University. We provide support to our departments to enable them to diversify their staffing, providing benefits to all, offer an array of development opportunities, and we are pleased to note that all academic departments in the Division hold Athena Swan Awards.

We have around 7,000 full and part-time students (including approximately 3,500 graduate students) and play a major role in training the next generation of leading scientists. Oxford's international reputation for excellence in teaching is reflected in its position at the top of the major league tables and subject assessments. Through a mixture of lectures, practical work and the distinctive college tutorial system, students develop their ability to solve diverse mathematical, scientific and engineering problems.

MPLS is dedicated to bringing the wonder and potential of science to the attention of audiences far beyond the world of academia. We have a strong commitment to supporting public engagement in science through initiatives including the Oxford Sparks portal (www.oxfordsparks.ox.ac.uk) and a large variety of outreach activities; these are crucial activities given so many societal and technological issues demand an understanding of the science that underpins them. We also bring the potential of our scientific efforts forward for practical and beneficial application to the real world and our desire, aided by the work of Oxford University Innovation and Oxford Sciences Innovation, is to link our best scientific minds with industry and public policy makers.

For more information about the MPLS division, please visit: www.mpls.ox.ac.uk

Reuben College

There are 39 self-governing and independent colleges at Oxford, giving both academic staff and students the benefits of belonging to a small, interdisciplinary community as well as to a large, internationally-renowned institution. The collegiate system fosters a strong sense of community, bringing together leading academics and students across subjects, and from different cultures and countries.

The founding of Reuben College in 2019, supported by a generous benefaction from the Reuben Foundation of £71 million (including £15 million for graduate scholarships), has offered an exciting opportunity to bring together researchers and postgraduate students focused on exploring some of the most important questions of the 21st century. [Reuben College](#) provides an environment that stimulates and facilitates interdisciplinary research, while emphasising the qualities of innovation, leadership and entrepreneurship. It supports a community of Fellows and graduates who embrace opportunities to interact with researchers beyond the boundaries of their own disciplines and to engage with colleagues beyond the realm of academia.

To promote the ethos and practice of interdisciplinary interaction, there is an initial focus on four research clusters, whose themes have been chosen for their wide reach across the University, their strongly interdisciplinary nature, Oxford's existing and potential strengths in these areas, and their innovation and entrepreneurship potential. The initial clusters focus on the topics of (a) [Artificial Intelligence & Machine Learning](#), (b) [Environmental Change](#), (c) [Cellular Life](#), and (d) [Ethics & Values](#). These clusters have natural synergies, enabling cross-cutting discussions and research collaborations to emerge. Each of the four areas is interpreted as broadly as possible, as the College is keen to attract researchers from all four of the University's Academic Divisions. The four themes are complemented by a number of strategic stands, notably in [Innovation and Entrepreneurship](#) and in [Public Engagement in Research](#).

As a new college, we are building a community of people and practice that recognises the importance of equality and diversity in our community and in our intellectual endeavours. All Fellows are expected to subscribe proactively to the college ethos and to commit to developing both its intellectual and outreach activities. The College Fellows together foster a culture of interdisciplinary exchange through regular college events, such as seminars, workshops and reading groups.

For more information please visit: www.reuben.ox.ac.uk.

About the University of Oxford

Oxford's departments and colleges aim to lead the world in research and education for the benefit of society both in the UK and globally. Oxford's researchers engage with academic, commercial and cultural partners across the world to stimulate high-quality research and enable innovation through a broad range of social, policy and economic impacts.

Oxford's self-governing community of international scholars includes Professors, Associate Professors, other college tutors, senior and junior research fellows and a large number University research staff. Research at Oxford combines disciplinary depth with an increasing focus on inter-disciplinary and multi-disciplinary activities addressing a rich and diverse range of issues.

Oxford's strengths lie both in empowering individuals and teams to address fundamental questions of global significance, and in providing all staff with a welcoming and inclusive workplace that supports everyone to develop and do their best work. Recognising that diversity is a great strength, and vital for

innovation and creativity, Oxford aspires to build a truly inclusive community which values and respects every individual's unique contribution.

While Oxford has long traditions of scholarship, it is also forward-looking, creative and cutting-edge. Oxford is one of Europe's most entrepreneurial universities. It consistently has the highest external research income of any university in the UK (the most recent figures are available at www.ox.ac.uk/about/organisation/finance-and-funding), and regularly creates spinout companies based on academic research generated within and owned by the University. Oxford is also recognised as a leading supporter of social enterprise.

Oxford admits undergraduate students with the intellectual potential to benefit fully from the small group learning to which Oxford is deeply committed. Meeting in small groups with their tutor, undergraduates are exposed to rigorous scholarly challenge and learn to develop their critical thinking, their ability to articulate their views with clarity, and their personal and intellectual confidence. They receive a high level of personal attention from leading academics.

Oxford has a strong postgraduate student body, who are attracted to Oxford by the international standing of the faculty, by the rigorous intellectual training on offer, by the excellent research and laboratory facilities available, and by the resources of the museums and libraries, including one of the world's greatest libraries, the Bodleian.

For more information please visit www.ox.ac.uk/about/organisation

University Benefits, Terms and Conditions

Details of University policy in the following areas can be found at the links provided.

Salary

[Academic staff pay | HR Support \(ox.ac.uk\)](#)

Pension

<https://finance.web.ox.ac.uk/uss>

Sabbatical leave

[Council Regulations 4 of 2004 | Governance and Planning \(ox.ac.uk\)](#)

Outside commitments

<https://hr.admin.ox.ac.uk/holding-outside-appointments>.

Intellectual Property

<https://governance.admin.ox.ac.uk/legislation/council-regulations-7-of-2002>

Managing conflicts of interest

<https://researchsupport.admin.ox.ac.uk/governance/integrity>

Membership of Congregation

<https://www.ox.ac.uk/about/organisation/governance>

<https://governance.admin.ox.ac.uk/legislation/statute-iv-congregation> for further details.

Family support

<https://hr.admin.ox.ac.uk/family-leave-for-academic-staff>.

<https://childcare.admin.ox.ac.uk/home>.

<https://www.newcomers.ox.ac.uk/>.

Welcome for International Staff

<welcome.ox.ac.uk>.

[Home | Staff Immigration \(ox.ac.uk\)](#)

Relocation

<https://finance.admin.ox.ac.uk/relocation-scheme-arrangements#collapse1094916>

Promoting diversity

<https://edu.admin.ox.ac.uk/home>

Other benefits and discounts for University employees

<https://hr.admin.ox.ac.uk/discounts>

Pre-employment screening

<https://jobs.ox.ac.uk/pre-employment-checks>.

Length of appointment

[Academic posts at Oxford | HR Support](#)

Retirement

<https://hr.admin.ox.ac.uk/the-ejra>

Data Privacy

<https://compliance.admin.ox.ac.uk/job-applicant-privacy-policy>.

<https://compliance.admin.ox.ac.uk/data-protection-policy>.

College Benefits, Terms and Conditions

The postholder will be elected to a coterminous Fellowship by Special Election at the College, with probationary period and renewal assessed in tandem with the associated University post. However, a Fellowship at the College does not itself constitute employment and does not confer any rights to employment with the University. Fellows are required to inform the President and Senior Tutor of the College if they are given notice under their University contract of employment: any Fellowship will expire automatically on the same dates as the expiry of a contract of employment with the University.

The postholder will receive the following College benefits:

- An annual allowance (of currently £3,000 p.a.). This can currently be paid either directly (for non-Tier 2 postholders only) and thus will be taxable, or as a research allowance (to support, for example, conferences, events, or research costs).
- Subsidised dining and luncheon rights (in accordance with the facilities available at the time).
- The right to bring guests to college meals, subject to capacity, and at their own costs.
- Membership of the Common Room.

Benefits will continue as normal during any period of family leave, or sickness absence but will be suspended for the period of any research or other leave (excepting the above) during which the postholder elects not to fulfil their college duties. All decisions in these regards will be taken by the President in consultation with the Senior Tutor, with a view to promoting fairness and consistency of treatment amongst the Fellows.

As a Fellow by Special Election, the postholder will be a member of the College's Governing Body and is required to hold the Fellowship under the terms of the College Statutes and By-laws in force. All Fellows are thus bound by the relevant policies and procedures of the College as published on the College's website and in internal directories and the College has the right to terminate any Fellowship with immediate effect if these are not adhered to.

Fellows may not hold a Governing Body Fellowship at any other college concurrently with their Fellowship at the College. However, since the College is at present a Society of the University, it does not hold charitable status in its own right, and so Reuben College Fellows are not charitable trustees of the College.

Offer of Employment

Applications for this post will be considered by a selection committee containing representatives from the Mathematical Institute and Reuben College. The selection committee is responsible for conducting all aspects of the recruitment and selection process; it does not, however, have the authority to make the final decision as to who should be appointed. The final decision will be made by the Mathematical, Physical and Life Sciences Divisional Board and the Governing Body of Reuben College on the basis of a recommendation made by the selection committee. No offer of appointment will be valid, therefore, until and unless the recommendation has been approved by both the divisional board and the governing body, and a formal contractual offer has been made.

Benefits of working at the University

[Employee benefits](#) | [HR Support \(ox.ac.uk\)](#)

[Staff benefits](#) | [HR Support \(ox.ac.uk\)](#)

ANNEXE

PAY SCALE FOR ASSOCIATE PROFESSORS WITH NON-TUTORIAL FELLOWSHIPS (APNTF-U)

(with effect from 1 August 2024)

Grade (36S)		
Scale point	National Pay spine	Total Salary
11	53	£74,867
10	52	£72,691
9	51	£70,579
8	50	£68,529
7	49	£66,537
6	48	£64,605
5	47	£62,728
4	46	£60,907
3	45	£59,139
2	44	£57,422
1	43	£55,755